

The University of KwaZulu-Natal (UKZN) is committed to Employment Equity.

COLLEGE OF LAW AND MANAGEMENT STUDIES

**PROGRAMME MANAGER: BACHELOR OF BUSINESS ADMINISTRATION
(THREE-YEAR FRACTIONAL APPOINTMENT)
SELF-FUNDED TEACHING PROGRAMMES (SFTP)**

SCHOOL OF MANAGEMENT, INFORMATION TECHNOLOGY AND GOVERNANCE

Pietermaritzburg Campus

Ref: MS04/2015

The incumbent will be responsible for the management, of all academic, administrative and financial activities in the specific programme in conjunction with the direction of the SFTP Programme Coordinator. This will include amongst others the framing of timetables (lecture and exams), booklists, handbook entries, rule consistency, groups, and Lecturer evaluations.

The incumbent will report to the Programme Coordinator.

Minimum Requirements:

- Relevant Master's degree in the related discipline; and
- Specialisation or management experience in the applicable discipline.

Advantages:

- Experience with self-funded programme management
- Preference will be given to internal applicants

Enquiries and details regarding this post may be directed to the SFTP Programme Coordinator for Pmb on 0332606378 -or e-mail: Ngubanesm@ukzn.ac.za

Communication will be limited to short listed candidates

The remuneration package offered will be in accordance with the SFTP's Guiding Principles on fixed term appointments.

The closing date for receipt of applications is 15th April 2015

Applicants are required to complete the relevant application form which is available on the Vacancies page of the University website at www.ukzn.ac.za. Completed forms may be sent to recruitment-landm@ukzn.ac.za. Please state the advert reference number and campus in your subject line.

Applicants are required to submit a brief motivation, clearly indicating how they meet the minimum requirements.