

The University of KwaZulu-Natal (UKZN) is committed to meeting the objectives of Employment Equity to improve representivity within the Institution.

COLLEGE OF AGRICULTURE, ENGINEERING AND SCIENCE

SENIOR ACADEMIC DEVELOPMENT OFFICER (GRADE 9)

3 YEAR FIXED-TERM APPOINTMENT

SCHOOL OF LIFE SCIENCES

PIETERMARITZBURG CAMPUS

REF NO.: AES10/2016

The incumbent will provide support and assist the Principal Academic Development Officer to undertake the following tasks: academic counselling in respect of study skills, revision techniques, 'knowing how to learn', and a mentoring role to students within the College. S/he will also assist in initiating, providing training for, monitoring and evaluating the provision of Supplemental Instruction, and additional tutoring (through Hot Seats or other interventions); as well as any other duties as assigned by the Principal Academic Development Officer.

The incumbent will report to the Academic Leader: Access

Minimum requirements:

- Honours degree in an appropriate field of the College
- Two years relevant experience
- Experience in educational support programmes
- Evidence of computer literacy

Enquiries and details regarding this post, may be directed to Dr N Chetty, on 033 2605660/5717 or e-mail: ChettyN3@ukzn.ac.za.

The total remuneration package offered includes benefits.

The closing date for receipt of applications is 06 May 2016.

Applicants are required to complete the relevant application form which is available on the Vacancies website at www.ukzn.ac.za. Completed forms may be sent to Recruitment-aes@ukzn.ac.za. The advert reference number **MUST be clearly stated in the subject line.**