

The University of KwaZulu-Natal (UKZN) is committed to meeting the objectives of Employment Equity to improve representivity within the Institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity Plan

COLLEGE OF HEALTH SCIENCES

**RESEARCH ASSISTANT (1 Year Fixed Term appointment)
ANAESTHETICS
SCHOOL OF CLINICAL MEDICINE
MEDICAL SCHOOL CAMPUS**

Ref No. T/CM04/2017

The Research Assistant will be working in a new satellite unit which will fall under the auspices of the Perioperative Research Group. The Perioperative Research Group currently has 2 research offices, involved in a number of international, national and local perioperative outcome studies and trials. The Research assistant will initially participate in local and national trials but will progress to international trial participation.

The Research assistant will be required to:

- recruit patients, collect and enter data
- submit data electronically and be comfortable with electronic data capture and management follow up patients as per protocol
- organize and follow up on necessary tests for patients e.g. blood samples and results, ECG's and possibly echocardiography or other tests
- audit compliance of the study protocols by ensuring adequacy of follow up of enrolled patients
- liaise with role players in the Hospital or University
- liaise with other members of the Perioperative Research Group

The Research assistant will be required to assist with:

- procurement of research office equipment and supplies
- preparation and submission of trial documents e.g. copying, filing and monitoring progress of submissions
- maintenance of office filing systems
- provision of support to local postgraduate candidates as determined by the office managers.

The Research Group is, therefore, looking for someone with good work ethic, good organisational and interpersonal skills. The person would also need to have an interest in research and have high ethical values. The research assistant will be based predominately at King Edward VIII Hospital, allied to the Discipline of Anaesthesiology and Critical Care at UKZN.

MINIMUM REQUIREMENTS:

- Nursing Degree, clinical technologist or equivalent degree
- Previous experience as a Research assistant (Two years relevant experience)
- Evidence of working with word-processing, spreadsheet, database, presentation, email and internet packages (Especially Excel, PowerPoint, Internet Explorer, Microsoft Office, GroupWise)

ADVANTAGES:

- Fluency in isiZulu
- One year's work experience

Enquiries regarding this post may be directed to Dr D Skinner or Dr L Cronje on 031-3603424 or 031 3603610. A job profile is available upon request.

The total remunerative salary is R172 356 per annum. In addition, an annual service bonus is payable.

The closing date for receipt of applications is Friday, 28th April 2017. The University reserves the right not to make an appointment. Only shortlisted candidates will be contacted.

The interview for shortlisted candidates will be on Thursday 4th May 2017, Medical School.

Applicants are required to submit a covering letter highlighting their experience in each of the requirements listed above, together with a detailed CV, including the name, telephone, fax and e-mail address of three referees, to: Ms Camy Singh, Anaesthetic Discipline, University of KwaZulu-Natal, Medical School Campus, or fax: +27(0)31 260 4433 or email: singhc@ukzn.ac.za