**The University of KwaZulu-Natal (UKZN) is committed to meeting the objectives of Employment Equity to improve representivity within the Institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity Plan.**

**RESEARCH DIVISION**

**PROJECT MANAGER**

**(PEROMNES GRADE 7)**

**INQUBATE**

**HOWARD COLLEGE**

**REF NO. RO05/2018**

The incumbent is required to manage UKZN InQubate’s project management services. S/he will be responsible for comprehensive management of the Technology Transfer Office’s projects in terms of tracking progress, budget usage, IP protection, general administration and reporting internally and to funders. S/he will be required to meet frequently with academics, administrators, various internal and external stakeholders, and industry to advance existing projects and source new projects.

**Minimum Requirements**:

* Bachelors’ degree in Science or Commerce plus a relevant Masters’ degree;
* Four (4) years’ project management experience of which two (2) years’ should be in a research and innovation environment;
* Extensive knowledge of available expertise and resources at the University;
* Strong negotiation and interpersonal skills and an ability to resolve issues of conflict;
* Market awareness both in SA and internationally particularly of the expectations of industry and government in relation to Higher Education Institutions (HEIs);
* Sales and marketing skills.
* Own transport required in order to ensure freedom to engage with and attend meetings with stakeholders on each of the university campuses, as well as outside the university.

**Advantages**:

* An interest in University Research and its commercialisation;
* Excellent presentation skills;
* Ability to work under pressure, with high volumes of work and tight deadlines;
* Ability to engage and interact confidently with senior academics, researchers and external stakeholders;
* Broad understanding of University policies and procedures.

**The total remuneration package offered includes benefits.**

**The closing date for receipt of applications is 27 April 2018.**

**Applicants are required to complete the relevant application form – ‘application form support’, which is available on the Vacancies website at** [**www.ukzn.ac.za**](http://www.ukzn.ac.za)**. Completed forms must be sent to** [**Recruitment-sm@ukzn.ac.za**](mailto:Recruitment-sm@ukzn.ac.za)

**Advert Reference Number MUST be clearly stated in the subject line.**