

The University of KwaZulu-Natal is committed to meeting the objectives of Employment Equity to improve representivity within the Institution. Preference will be given to applicants from designated groups in accordance with our Equity Plan.

COLLEGE OF HEALTH SCIENCES
PUBLIC RELATIONS OFFICE
WEB ADMINISTRATOR
(THREE 3 MONTH'S FIXED TERM APPOINTMENT)
HOWARD COLLEGE CAMPUS
REF NO: T/CHS08/2019

The College of Health Sciences Public Relations Office seeks to appoint a web administrator. The incumbent will migrate the College of Health Sciences websites and all its subsites from SiteFinity to WordPress. Work with the College PRO's to ensure that the websites are updated with institutional events and news. Provide specialist consulting, training and support to the College Public Relations officers. Develop web templates for university websites using WordPress on an Ubuntu server, optimize graphics for web and other electronic medium.

Minimum Requirements:

- A bachelor's degree in Computer Science/IT related field or a three year diploma; AND
- One year experience as a web developer.

Essential Requirements:

- Demonstrable experience with web page design and development using WordPress; AND
- Knowledge of programming, content management systems, both Macintosh and PC environments, Linux and Microsoft operating systems.

Advantages

- Experience in web WordPress CMS systems along with Ubuntu server and MySQL; AND
- At least two years' experience of working in a Higher Education environment in a similar position.

The incumbent for this post will report to Ms MaryAnn Francis (Line Manager) Enquiries regarding this post, may be directed to her on, (031) 2602525 or e-mail: francism@ukzn.ac.za

The remuneration package will be dependent on the qualification and experience of the successful applicant.

The closing date for receipt of applications is 26 April 2019

Applicants are required to complete the relevant application form which is available on the Vacancies website at www.ukzn.ac.za. Completed forms must be sent to Ms M Francis, E-mail address francism@ukzn.ac.za.

Advert Reference Number must be clearly stated in the subject Line.