

The University of KwaZulu-Natal (UKZN) is committed to meeting the objectives of Employment Equity to improve representivity within the Institution.

Preference will be given to applicants from designated groups in accordance with our Employment Equity Plan.

**THE REGISTRAR'S DIVISION**  
**LEGAL SERVICES**  
**PERMANENT**  
**DEPUTY PROCTOR**  
**(PEROMNES GRADE 8)**  
**REF NO: REG 02/2022**  
**CLOSING DATE:**

The incumbent will assist the proctor in providing professional proctor services to the University which includes, assessing student discipline matters for the application of conciliation; prosecution of student disciplinary matters; providing legal advice on student disciplinary matters; benchmarking student discipline rules and procedures in terms of best practice, and advising on amendments required in terms thereof; consulting relevant university structures and constituencies with respect to disciplinary rules and procedures, and the amendment of same; education and training of relevant university personnel and required stakeholder members in the application of student discipline; and assessing, monitoring and reporting on student disciplinary matters.

**Minimum Requirements**

- Bachelor of Laws degree (LLB)
- Must be an admitted practicing attorney/advocate
- A minimum of three years' practical legal experience
- Sound and wide knowledge of South African law, university academic requirements and student disciplinary processes

**Advantages**

- Master's degree in Law (LLM)
- High proficiency and fluency in isiZulu

**The remuneration salary is at Grade 8 (R283 086 per annum)**

**Applicants are required to complete the relevant application form (*application form-support*) which is available on the Vacancies website at [www.ukzn.ac.za](http://www.ukzn.ac.za). Completed forms and CV must be sent to [Recruitment-ctm@ukzn.ac.za](mailto:Recruitment-ctm@ukzn.ac.za)**

**The closing date for receipt of applications is 21 April 2022.**

**Please state the advert reference number and your surname in the subject line**

