

The University of KwaZulu-Natal is committed to meeting the objectives of Employment Equity to improve representivity within the Institution.

Preference will be given to applicants from designated groups in accordance with our Employment Equity Plan.

**COLLEGE OF LAW AND MANAGEMENT STUDIES
GRADUATE SCHOOL OF BUSINESS AND LEADERSHIP (GSB&L)**

PRINCIPAL ACCOUNTING OFFICER (Grade 7)

ONE -YEAR FIXED TERM APPOINTMENT CONTRACT

WESTVILLE CAMPUS

REFERENCE NO: GSBL02 /2022

The incumbent is responsible for applying accepted accounting principles and procedures to analyze financial information, prepare accurate and timely financial reports and statements and ensure appropriate accounting control procedures. The incumbent will report to the LED Project Manager and Finance Manager CLMS. This is an externally funded post and subject to funding by EDTEA.

Minimum Requirements:

- Matric with at least 4-year tertiary qualification in accountancy
- Five years Financial Management experience of which two years should be in a university / tertiary education environment;
- Computer proficiency in word processing and spreadsheet packages;
- Experience with cost centre management;
- Experience in drafting and presenting budgets
- Experience in preparing audit files

This appointment will be made in line with the University guidelines/benchmarks, which are available on the University Vacancies website on:

<http://vacancies.ukzn.ac.za/AcademicProcess-Proc-Guides.aspx>

Communication will be limited to the short-listed candidates.

Enquiries and details regarding this post taylors@ukzn.ac.za, requests for the job profile may be directed to **MsMandisa, 031 260 8232** or e-mail: Mbatani@ukzn.ac.za.

Appointment to this post will be on the January 2018 Conditions of Service. The remuneration package offered excludes any benefits

The closing date for receipt of applications is Tuesday, 20 April 2022.

Applicants are required to complete the relevant application form which is available on the Vacancies page of the University website at www.ukzn.ac.za. Completed forms may be sent to RecruitmentLMS@ukzn.ac.za . **Please state the advert reference number in your subject line.**