

The University of KwaZulu-Natal is committed to employment equity

For this position, applications are invited from African Males, African Females and People with Disabilities

COLLEGE OF HUMANITIES

ADVISOR: FINANCIAL AID - (2 POSTS)

PEROMNES GRADE 10

HOWARD COLLEGE CAMPUS AND PIETERMARITZBURG CAMPUS

REFERENCE: HUM02/2014

RE-ADVERTISEMENT

The successful candidate will report to the Senior Advisor and will provide administrative and advisory services to students in respect of: funding loans, bursaries and scholarships.

Minimum Requirements:

- A relevant 3 year National Diploma in a Business related area
- Three years relevant experience working with the Public and/or students in a public service/financial environment
- Experience in financial administration, including extensive use of MS Excel spread sheets.
- Knowledge of the National Credit Act

The total remuneration package offered includes benefits.

The closing date for receipt of applications is 29 August 2014

Enquiries and details regarding this post, as well as the request for the job profile may be directed to: Mr Khangelani Sipika, 031- 260 3806 or email sipika@ukzn.ac.za

Applicants are required to complete the relevant application form which is available on the Vacancies page of the University website at www.ukzn.ac.za

Completed forms may be sent to recruitment-humanities@ukzn.ac.za

Please state the advert reference number in your subject line