



The University of KwaZulu-Natal (UKZN) is committed to Employment Equity

EXECUTIVE MANAGEMENT VACANCY

The University of KwaZulu-Natal (UKZN) is situated in the subtropical seaside city of Durban and in the Midlands city of Pietermaritzburg, capital of the province of KwaZulu-Natal, South Africa. The University is one of the largest residential universities in sub-Saharan Africa and is located on five campuses - Edgewood, Pietermaritzburg, Howard College, Westville and the Nelson R Mandela School of Medicine.

UKZN was formed out of a merger between the University of Durban-Westville and the University of Natal on 1 January 2004 and is one of three African universities rated amongst the top 500 universities of the world according to the Academic Rankings of World Universities (ARWU). As a research-led university, UKZN is the most productive university in South Africa in terms of research output. As one of South Africa's pre-eminent research institutions, the University provides a dynamic environment for all facets of the research and innovation spectrum. Research activities span the natural, biomedical, social sciences and the humanities fields. The University is structured on a College model with four Colleges - Agriculture, Engineering and Science; Health Sciences; Humanities; and Law and Management Studies. Approximately 2 000 academic programmes at both undergraduate and postgraduate levels are offered, with 44 000 students of which approximately 10 000 are postgraduates, and the University boasts some of the best teaching and research facilities on the continent.

The UKZN Leadership expects its staff to live out the University values through Respect, Excellence, Accountability, Client Orientation and Honesty (REACH) as a Corporate Culture.

For more information regarding the University profile, please visit our website and feel free to interact with us: <http://www.ukzn.ac.za>

EXECUTIVE DIRECTOR: STRATEGY COORDINATION, PHYSICAL PLANNING AND GOVERNANCE

FIVE (5) YEAR FIXED TERM APPOINTMENT

REFERENCE NO. EX 05/2015

The Executive Director: Strategy Coordination, Physical Planning and Governance is the University's Chief Governance Officer and provides a critical function in strategic coordination (institutional strategy and reporting, infrastructure and spatial planning) and steers the institutional corporate governance obligations (strategic risk management, IT governance and audit oversight).

The role calls for the provision of leadership in corporate governance oversight, strategic coordination as well as general governance leadership, corporate risk assessment, oversight over IT governance, infrastructure planning, audit oversight, interpreting and organising information to advise, inform and assist with the accomplishments of institutional and strategic objectives. This is a highly complex and demanding position requiring considerable drive, intellectual flexibility, strategic leadership and governance abilities, as well as a strong identification with the University's value system.

The Executive Director: Strategy Coordination, Physical Planning and Governance will be responsible to provide leadership in the following areas:

- Coordinating Institutional Strategic Planning, Performance Assessment and Monitoring;
- Management of Corporate Governance and Risks (risk, audit and IT);
- Oversight of Institutional IT Infrastructure;
- Infrastructure and Spatial Planning;
- Steering Strategic Corporate Governance; and
- Oversight of the Internal Audit and Institutional Risk functions.

REQUIREMENTS:

- A Master's degree;
- Eight (8) years proven managerial and leadership experience;
- Five (5) years managerial and/or leadership experience at a strategic level with demonstrated ability to manage a complex large division/department/unit with diverse workforce and portfolio (not necessarily additional to aforementioned 8 years experience);
- Demonstrated leadership qualities, preferably in institutional governance, physical planning oversight, and strategy coordination and implementation;
- Knowledge of the Higher Education Act and other related legislation;
- Knowledge of Strategic Corporate and Governance matters; and
- Knowledge of King III Requirements and Institutional Reporting.

ADVANTAGES:

- Managerial and leadership experience within a higher education or research environment.
- The ability to communicate in IsiZulu.

Internal candidates will retain their substantive post, to which they will revert on conclusion of the five-year appointment. Appointment of external candidates may be underpinned by a permanent substantive academic appointment in their discipline, where appropriate, in line with Senate approved criteria.

PERSONAL AND LEADERSHIP ATTRIBUTES:

We are seeking an individual with strong interpersonal capabilities, who is an institutional leader, able to foster interpersonal relationships within the University involving staff and students and across the institution and with stakeholders.

- **Provide strategic direction:** Judgement; Analytical ability; Conceptual thinking.
- **Champion the delivery of greater results:** Committing to action; Displaying resilience; Executing assignments.
- **Manage self and others:** Self-awareness; Conduct oneself with integrity and according to the highest ethical standards; Building talent; Managing teams.
- **Foster productive working relationships:** Resourcing projects and assignments; Providing competent and respectful leadership; Living University Values - R.E.A.C.H. (Respect, Excellence, Accountability, Client Orientation and Honesty).

The closing date for receipt of applications is 14 September 2015

GENERAL INFORMATION:

Applicants are required to provide:

- ♦ A detailed motivation highlighting their experience in each of the requirements listed above, using the UKZN template
- ♦ A detailed CV
- ♦ The name, telephone, fax and email address of three referees who are able to confirm experience listed in motivation or CV.

Please submit the above for the attention of Mrs Shereen Balkisson, Manager: Human Resources, University of KwaZulu-Natal, Pietermaritzburg Campus, Private Bag X01, Scottsville, 3209 or email: balkisson@ukzn.ac.za

Please state the relevant reference number in your subject line.

PLEASE NOTE THAT: • A job profile is available upon request • Only short-listed candidates will be contacted • The University reserves the right not to make an appointment.

CANDIDATES WHO PREVIOUSLY APPLIED FOR THE ABOVE POSITION UNDER REFERENCE NO. EX 04/2015 NEED NOT RE-APPLY AS THEIR APPLICATIONS WILL BE CONSIDERED IN THIS NEW PROCESS.