

The University of KwaZulu-Natal (UKZN) is committed to employment equity with the intention to promote representativity within the Institution

Preference will be given to applicants from the African designated groups.

COLLEGE OF HUMANITIES

FINANCIAL AID ADVISOR

STUDENT FUNDING

PEROMNES GRADE 10

HOWARD COLLEGE CAMPUS

REFERENCE: HUM09/2015

The successful candidate will report to the Senior Advisor and will provide administrative and advisory services to students in respect of: funding loans, bursaries and scholarships.

Minimum Requirements:

- A relevant 3 year National Diploma in a Business related area
- Three years relevant experience working with the Public and/or students in a public service/financial environment
- Experience in financial administration, including extensive use of MS Excel spread sheets.
- Knowledge of the National Credit Act

The total remuneration package offered includes benefits.

The closing date for receipt of applications is 31 August 2015

Enquiries and details regarding this post, as well as the request for the job profile may be directed to: Mr Khangelani Sipika, 031- 260 3806 or email sipika@ukzn.ac.za

Applicants are required to complete the relevant application form which is available on the Vacancies page of the University website at www.ukzn.ac.za

Completed forms may be sent to recruitment-humanities@ukzn.ac.za

Please state the advert reference number in your subject line