

**The University of KwaZulu-Natal (UKZN) is committed to employment equity with the intention to promote representativity within the Institution**

***Preference will be given to applicants from the African designated groups.***

**COLLEGE OF HUMANITIES**

**FINANCIAL AID ADVISOR**

**STUDENT FUNDING**

**PEROMNES GRADE 10**

**HOWARD COLLEGE CAMPUS**

**REFERENCE: HUM09/2015**

The successful candidate will report to the Senior Advisor and will provide administrative and advisory services to students in respect of: funding loans, bursaries and scholarships.

**Minimum Requirements:**

- A relevant 3 year National Diploma in a Business related area
- Three years relevant experience working with the Public and/or students in a public service/financial environment
- Experience in financial administration, including extensive use of MS Excel spread sheets.
- Knowledge of the National Credit Act

**The total remuneration package offered includes benefits.**

**The closing date for receipt of applications is 31 August 2015**

**Enquiries and details regarding this post, as well as the request for the job profile may be directed to: Mr Khangelani Sipika, 031- 260 3806 or email [sipika@ukzn.ac.za](mailto:sipika@ukzn.ac.za)**

**Applicants are required to complete the relevant application form which is available on the Vacancies page of the University website at [www.ukzn.ac.za](http://www.ukzn.ac.za)**

**Completed forms may be sent to [recruitment-humanities@ukzn.ac.za](mailto:recruitment-humanities@ukzn.ac.za)**

**Please state the advert reference number in your subject line**