

The University of KwaZulu-Natal is committed to Employment Equity

EXECUTIVE DIRECTOR: INSTITUTIONAL PLANNING AND GOVERNANCE

**REFERENCE NUMBER: EX02/2018
FIVE (5) YEAR FIXED TERM APPOINTMENTS**

The Executive Director: Institutional Planning and Governance is the University's Chief Governance Officer and provides a critical coordination function in strategic planning (institutional strategy, infrastructure and spatial planning) and steers the institutional corporate governance obligations (strategic risk management, IT governance and institutional planning).

The role calls for the provision of institutional governance oversight, strategic planning capabilities as well as general governance leadership, corporate risk assessment, oversight over IT governance, infrastructure planning, interpreting and organising information to advise, inform and assist with the accomplishments of institutional, enrolment plans and strategic objectives. This is a highly complex and demanding position requiring considerable drive, intellectual flexibility, strategic leadership and competence in governance matters, as well as a strong identification with the University's value system. He/She is a member of the Operations management team as a leader of the Institutional Planning and Governance Division.

The position reports to the Vice-Principal Operations.

Minimum Requirements

- An Appropriate Master's Degree
- Eight (8) years proven managerial and leadership experience, preferably within the higher education or research environment
- Five (5) years Managerial and /or leadership experience at a strategic level, with demonstrated ability to manage a complex large Division/ Department/Unit with a diverse workforce and portfolio (not necessarily additional to aforementioned 8 years' experience).

Other Requirements

- An in-depth knowledge, skills and experience in effective strategy implementation, institutional governance and physical planning oversight.
- Knowledge of the Higher Education Act and other related legislation
- Knowledge of Strategic Corporate and Governance matters
- Knowledge of King IV Requirements and Institutional Reporting

Personal and Leadership Attributes required:

We are seeking individuals with strong interpersonal capabilities; experienced institutional leaders, who are able to foster interpersonal relationships across the University's multiple stakeholders. In particular candidates will be required to:

- **Provide strategic direction**
- **Champion the delivery of greater results**
- **To manage stakeholders, internal and external**
- **Manage self and others**
- **Foster productive working relationships**

The closing date for receipt of applications is 24 September 2018.

General Information

Applicants are required to provide:

- a detailed motivation highlighting their experience in each of the requirements listed above
- a detailed CV, including full record of research, publications and teaching, if applicable
- An abridged CV (maximum 2 pages)
- the name, telephone, fax and e-mail address of three referees who are able to confirm experience listed in motivation or CV

Applications for the posts of Executive Director, Corporate Relations, and Executive Director: Institutional Planning and Governance should be sent for the attention of Ms Ntebo Kikine, Talent Consultant, Human Resources, University of KwaZulu-Natal, Westville College Campus, and Private Bag X 54001, Durban, 4000 or e-mail: kikinen@ukzn.ac.za

Please state the reference number in your subject line.

Detailed versions of the adverts and the job profiles may be accessed at <http://hr.ukzn.ac.za/Vacancies18953.aspx>

Please note:

- Job profiles for these posts are available upon request.
- Only short-listed candidates will be contacted.
- The University reserves the right not to make an appointment.

