

The University of KwaZulu-Natal (UKZN) is committed to meeting the objectives of Employment Equity to improve representivity within the Institution.

Preference will be given to applicants from designated groups in accordance with our Employment Equity Plan.

CORPORATE RELATIONS DIVISION

**SENIOR DEVELOPMENT OFFICER
UKZN FOUNDATION**

**(PEROMNES GRADE 7)
HOWARD COLLEGE CAMPUS**

REF NO.: CR 05 /2018

The role of the University of KwaZulu-Natal Foundation (UKZNF) is to raise and administer funds for the institutional advancement of the University of KwaZulu-Natal. The UKZN Foundation has its Head Office on the Howard College Campus in Durban.

The Senior Development Officer will ideally be a confident self-motivated individual with extensive experience in fundraising, prospect identification, donor solicitation and campaign project implementation. He or she should demonstrate evidence of ability to raise funds, have high-level verbal and written communication skills, and the attributes necessary to manage the portfolio. A major responsibility of this position is to conduct face-to-face visits with donors and donor prospects. Knowledge of and prior fundraising experience within the higher education sector would be a distinct advantage.

Minimum Requirements:

- A Bachelor's Degree plus a postgraduate qualification equivalent to NQF Level 8.
- A valid driver's licence plus reliable vehicle.
- Computer Proficiency.
- Five (5) years appropriate experience in a fundraising or sales environment.
- Evidence of success in raising funds exceeding R5 million per annum.
- Evidence of proficiency in proposal writing.

The University subscribes to Total Cost to Employer (TCE) Remuneration Model. This appointment will be on the 2018 Conditions of Service

Enquiries and details regarding this post, including requests for a job profile, and all other recruitment related enquiries may be directed to Noxolo Hlathi, 031 260 7916, hlathin@ukzn.ac.za



Applicants are required to complete the official application form (“application form – support”) which is available on the vacancies website at www.ukzn.ac.za

Completed forms may be sent to recruitment-nh@ukzn.ac.za
Advert Reference Number **MUST** be clearly stated in the subject line

The closing date for receipt of applications is **7 September 2018**