

The University of KwaZulu-Natal (UKZN) is committed to meeting the objectives of Employment Equity to improve representivity within the Institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity Plan.

RESEARCH DIVISION

MANAGER: FINANCE AND CONTRACTS

RESEARCH OFFICE

(PEROMES GRADE 6)

WESTVILLE

REF NO: RO 14/2019

The Manager: Finance and Contracts provides leadership, management and oversight in all matters relating to the financial and contracts operations of the Research Office. The Manager is responsible for enforcing grant or donor contractual obligations, and strategic allocations. S/he prepares, maintains and manages all functions related to the Research office's budgeting process and operating expenditure.

Minimum Requirements:

- A 3-year bachelor's degree in commerce;
- A post-graduate degree business, finance, accounting or similar subjects;
- Ten (10) years' relevant work experience, three (3) years of which should be in a managerial position in a University, or a large research organization;
- Engagement and experience with local and international funding organisations and their financial, reporting and legislative requirements;
- Good knowledge of regulatory compliance procedures.

The total remuneration package offered includes benefits. Appointment is on Conditions of Service 2018.

The closing date for the receipt of applications is 14 August 2019.

Applicants are required to complete the official application form ("application form support") which is available on the Vacancies website at www.ukzn.ac.za.

Completed forms may be sent to Recruitment-nm@ukzn.ac.za

Advert Reference Number MUST be clearly stated in the subject line.