

**The University of KwaZulu-Natal is committed to Employment Equity**

**RE-ADVERTISEMENT**

**PROJECT MANAGER**

**(Grade 7)**

**REGISTRAR'S DIVISION**

**REFERENCE NUMBER: CMS01/2014**

The incumbent will provide operational management of the infrastructure planning and project management services across all five campuses of UKZN. S/he will report to the Director: Infrastructure Planning and Project Management and will work closely with the Campus Management Services Division. S/he will be responsible for the development and implementation of project plans which are supported by the end users, sound policy and procedures and effected within strict budgetary and time limitations, and adherence to quality standards.

**Minimum requirements:**

- A tertiary qualification equivalent to a Bachelor's degree in the built environment or allied disciplines, a diploma in Project Management and registration as a Professional Project Manager.
- At least five years post-qualification experience in a professional consultancy/institution of which three years should be in management.
- Proven skills, experience in and knowledge of
  - Project management;
  - Different type of contracts and contracts management;
  - Professional Consultants;
  - Project coordination skills
  - Diagnostic skills;
  - Negotiation skills;
  - Analytical skills
- Relevant statutes and legislation including National Building Regulations; Contract Law (JBCC, NEC, etc.); energy and environmental management policies and Occupational Health and Safety requirements
- Evidence of expertise with standard computer packages, including the use of spreadsheets and project management software.

**Advantages**

- Managing multi-disciplinary projects.

**This appointment will be on the 1 January 2012 conditions of service.**

**The remuneration package offered includes benefits and will be dependent on the qualifications and/or experience of the successful applicant.**

**Applicants are required to complete the relevant application form which is available on the Vacancies website at [www.ukzn.ac.za](http://www.ukzn.ac.za). The closing date for receipt of applications is 7 March 2014. Completed forms must be sent to [Recruitment-support1@ukzn.ac.za](mailto:Recruitment-support1@ukzn.ac.za) The Advert Reference Number MUST be clearly stated in the subject line.**