The University of KwaZulu-Natal (UKZN) is committed to meeting the objectives of Employment Equity to improve representivity within the Institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity Plan.

CORPORATE RELATIONS DIVISION

FINANCE MANAGER: UKZN FOUNDATION
(PEROMNES GRADE 08)

REF NO.: UKZNF02/2024

PURPOSE OF THE JOB:

We seek a highly skilled and experienced Finance Manager to oversee the UKZN Foundation's financial operations. The Finance Manager will be responsible for financial planning, budgeting, forecasting, financial reporting, and risk management operations of the Foundation, and reporting to the Executive Director: UKZN Foundation.

The ideal candidate will have a proven track record of success in financial management and possess excellent analytical, communication, computer literacy, and leadership skills.

MINIMUM REQUIREMENTS:

- Relevant three (3) year Degree (with Accounting)
- Minimum of Eight (8) years' work experience of which a minimum of Three (3) years should be in a managerial/supervision position.

- Knowledge of:
  - Ability to generate and interpret cost reports, financial statements, budgets, and perform analyses in compliance with IFRS;
  - Sound working knowledge of IFRS, Taxation, Auditing requirements and all relevant laws and Acts required for maintaining the financial operations of an entity;
  - Fully computer literate with experience in Microsoft Office packages (Word, Excel, Powerpoint) and Pastel;
  - Effective staff management and leadership;
  - Able to work under pressure and meet deadlines.

General Information

Enquiries and details regarding this post, as well as requests for a job profile, may be directed to Ms. Cynthia Mbuli on e-mail: mbulic@ukzn.ac.za.

The closing date for receipt of applications **is 19 February 2024.** Only shortlisted candidates will be contacted.

Applicants when applying, are required to register and upload a detailed CV and copies of qualifications **on the UKZN Career Portal:**

To apply please click on the link https://ukzn.ci.hr/applicant/index.php **OR visit the career portal on** https://ukzn.ac.za/

Kindly note that the University of KwaZulu-Natal ("the University") is required to process any Personal Information (as defined by the Protection of Personal Act, 2013 "POPIA") submitted by candidates when applying for positions at the University. The provision of the Personal Information is a requirement in terms of the University's recruitment and selection process. The retention of any personal information is as a consequence of the University being bound by legislative requirements and / or good governance practices as well as record keeping for statistical purposes. The University will endeavor to ensure that the appropriate security measures are in place and implemented for both

electronic and paper-based formats that are used for processing of the personal information recorded through this recruitment and selection process.