

The University of KwaZulu-Natal (UKZN) is committed to Employment Equity.

HUMAN RESOURCES DIVISION

**CONSULTANT: REMUNERATION AND BENEFITS
(PEROMNES GRADE 8)
HR REWARD SERVICES
WESTVILLE**

REF NO: HR01/2014

The newly structured Human Resources Reward Services Department comprises of a Remuneration, Human Resources Information Systems, Benefits and Payroll function.

The incumbent will be primarily responsible for designing, overseeing and providing project management with regards to benefits, payroll and remuneration operations.

Minimum requirements:

- Relevant three year degree
- At least five years experience in Human Resources of which three years should be in remuneration
- Advanced experience in word processing, spreadsheets and databases
- Experience in Job Evaluation, Benchmarking and Salary Surveys

Advantages

- Working knowledge of Job Evaluation systems and remuneration practices in the Higher Education Sector
- Generalist HR experience
- Project Management experience

Enquiries and details regarding this post, as well as requests for a job profile may be directed to Mr SA Moodley, 031 2603378 or e-mail: moodleys60@ukzn.ac.za . The closing date for receipt of applications is 31 January 2014.

Applicants are required to complete the relevant application form which is available on the Vacancies website at www.ukzn.ac.za. Completed forms must be sent to recruitment-support1@ukzn.ac.za. The advert reference number must be clearly stated in the subject line.