

The University of KwaZulu-Natal (UKZN) is committed to Employment Equity with the intention to promote representivity within the Institution.

**STUDENT SERVICES DIVISION
MANAGER STUDENT FUNDING
(PEROMNES GRADE 6)
WESTVILLE**

REF NO.: SS01/2016

The Manager: Student Funding provides strategic leadership to the Student Funding management team in directing and managing the disbursement of available Bursaries, Scholarships and Loans to needy and academically performing students.

The incumbent will report to the Executive Director: Student Services.

Minimum Requirements:

- Relevant 3-year qualification - Degree or Diploma in Business Administration or Public Administration or Commerce or Finance.
- Seven (7) years' management experience of which at least five (5) years should be at a middle management level.
- Experience in the development and application of University Student Funding and relevant policies and operational procedures.
- Financial management and budgeting experience - budgeting, auditing and financial reporting.
- Proven experience in negotiation.
- Proven experience in report and proposal writing.
- Experience working with Advanced MS Excel and computer software.

Advantages:

- A good understanding of IT applications.
- Financial management experience.
- Ability to converse in isiZulu.

The total remuneration package offered includes benefits. Appointment is on Conditions of Service 2012.

The closing date for receipt of applications is 5 February 2016.

Applicants are required to complete the official application form ("application form – support") which is available on the Vacancies website at www.ukzn.ac.za.

Completed forms may be sent to recruitment-jm@ukzn.ac.za.

Advert Reference Number MUST be clearly stated in the subject line.