

The University of KwaZulu-Natal (UKZN) is committed to meeting the objectives of Employment Equity to improve representivity within the Institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity Plan.

UNIVERSITY TEACHING AND LEARNING OFFICE

**LANGUAGE PRACTITIONER (PEROMNES GRADE 8)
UNIVERSITY LANGUAGE PLANNING AND DEVELOPMENT OFFICE
(ONE YEAR FIXED TERM CONTRACT)
HOWARD COLLEGE CAMPUS**

REF NO: TL01/2023

The language practitioner shall have excellent communicative skills in both English and isiZulu. S/he shall have excellent writing skills in both English and isiZulu.

S/he will:

- provide quality translation and interpreting services to the university community
- provide re-writing, editing and proofreading services
- conduct research and provide professional advice on matters related to language
- develop and maintain terminology lists and administer and populate the Term Bank
- render administrative functions in relation to language programmes

Minimum requirements:

- A three-year Diploma and or B Degree; Language practice, Linguistics, Applied Linguistics or Translation Studies.
- 2 years relevant experience and knowledge in translation, interpreting, editing and terminology development.
- 2 years' experience working in a language establishment or division.

Enquiries and details regarding this post, as well as requests for a job profile may be directed to Mrs Cynthia Mbuli, 031 260 3378 or e-mail: mbulic@ukzn.ac.za. The closing date for receipt of applications is 17 January 2023.

To apply please copy the following link into your browser: <https://ukzn.ci.hr>

Kindly note that the University of KwaZulu-Natal ("the University") is required to process any Personal Information (as defined by the Protection of Personal Act, 2013 "POPIA") submitted by candidates when applying for positions at the University. The provision of the Personal Information is a requirement in terms of the University's recruitment and selection process. The retention of any personal information is as a consequence of the University being bound by legislative requirements and / or good governance practices as well as record keeping for statistical purposes. The University will endeavor to ensure that the appropriate security measures are in place and implemented for both electronic and paper-based formats that are used for processing of the personal information recorded through this recruitment and selection process.