

**The University of KwaZulu-Natal (UKZN) is committed to Employment Equity.**  
**UNIVERSITY TEACHING AND LEARNING OFFICE**  
**CO-ORDINATOR**  
**LANGUAGE PLANNING AND DEVELOPMENT**  
**(PEROMNES GRADE 7)**  
**REF NO: TL05/2012**

The Office of the Deputy Vice-Chancellor (Teaching & Learning) seeks to appoint a dynamic and energetic Bilingual/Multilingual expert to assist the Director of Language Planning & Development in the implementation of the Language Plans in Colleges and Schools and in all matters related to language policy, planning and development in the University. The successful candidate must have strong interpersonal skills and the ability to work effectively with a wide range of constituencies and diverse communities, both inside and outside the University. The Language Planning Coordinator will be expected to provide administrative and academic support to the Director: Language Planning & Development and to the University Language Board. S/He will also coordinate and provide support to isiZulu terminology development initiatives, create and maintain databases; and establish and manage University Translation Services as well as carry out research related to language teaching in higher education. The successful candidate shall also be engaged in any other academic, management and administrative duties.

**MINIMUM REQUIREMENTS:**

- Master of Arts/Social Sciences Degree
- Specialisation in isiZulu Studies, terminology development or translation studies
- Three years experience in a higher education environment
- Evidence of experience in Bilingual/Multilingual education
- Evidence of experience in Translation/Terminology Development and Project management and implementation
- Evidence of recent and relevant knowledge of Language Policy and Planning and/or Language terminology development and translation preferably related to isiZulu

**ADVANTAGES:**

- Lecturer or Senior Lecturer (PhD)
- Experience in bilingual/multilingual projects in higher education

Enquiries and details regarding this post, as well as requests for a job profile may be directed to Mr SA Moodley, 031 2603378 or e-mail: [moodleys60@ukzn.ac.za](mailto:moodleys60@ukzn.ac.za) .

The total remuneration package offered includes benefits. The closing date for receipt of applications is 13 July 2012. Applicants are required to complete the relevant application form which is available on the Vacancies website at [www.ukzn.ac.za](http://www.ukzn.ac.za) Completed forms may be sent to [recruitment-support1@ukzn.ac.za](mailto:recruitment-support1@ukzn.ac.za) .The advert reference number MUST be clearly stated in the subject line.