

The University of KwaZulu-Natal (UKZN) is committed to Employment Equity.

CORPORATE RELATIONS DIVISION
MANAGER INTERNATIONAL OFFICE
(PEROMNES GRADE 7)

REF NO.: CR40/2014

The incumbent leads the International Office to ensure the University is provided with efficient and professional services. S/he identifies potentially beneficial linkages with universities; and is responsible for developing and implementing policy in all matters related to academic linkages and international students. Key responsibilities include general management of staff and resources, policy recommendations, internal liaison, and promoting internationalisation.

The incumbent reports to the Executive Director Corporate Relations.

Minimum Requirements:

- Bachelor's Degree, preferably in international education or communications or marketing;
- Five (5) years experience in international education or higher education marketing or communication in higher education, of which two (2) years must be at a management level;
- Experience of budgets and strategic planning at a management level;
- Knowledge of the main aspects of international education including international applicants, relevant South African legislation, partnerships, etc;
- A valid and unendorsed drivers' licence.

Appointment to this post will be on January 2012 Conditions of Service.

The total remuneration package offered includes benefits.

The closing date for receipt of applications is 1 August 2014.

Applicants are required to complete the relevant application form which is available on the Vacancies website at www.ukzn.ac.za. Completed forms may be sent to Recruitment-support1@ukzn.ac.za.

Advert Reference Number MUST be clearly stated in the subject line.