**The University of KwaZulu-Natal (UKZN) is committed to meeting the objectives of Employment Equity to improve representivity within the Institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity Plan.**

**FINANCE DIVISION**

**FINANCIAL MANAGER PROCUREMENT AND INSURANCE**

**(PEROMNES GRADE 6)**

**FINANCE AND PROCUREMENT DEPARTMENT**

**WESTVILLE CAMPUS**

**REF NO. F01/2020**

**PREAMBLE**

The Financial Manager Procurement and Insurance ensures that tender processes are conducted in compliance with the procurement policies and the relevant laws and regulations, while ensuring that the University gets best value for money (price and quality). The incumbent must have very strong analytical skills, interpersonal and communications skills, good verbal and written skills, the ability to work under pressure, conceptual ability - That is, ability to use imaginative and creative insight to suggest a range of possible solutions and practical implementation skills and the ability to plan. The ability to organise and co-ordinate various projects is essential.

The incumbent will report to the Director Finance and Procurement.

**Minimum Requirements**:

* Relevant 3-year Degree with specialisation in Supply Chain Management.
* Seven (7) years’ relevant experience in a large procurement environment, two (2) of which should have been in a senior management position preferably within a tertiary education or public sector environment.
* Knowledge of:
	+ South African Procurement and Insurance Laws
	+ King 3 Code of Corporate Governance
	+ Public Finance Management Act 1 of 1999
	+ South African Preferential Procurement Policy Framework Act

Short-listed candidates may be required to undertake a skills test.

Enquiries and details regarding this post, including requests for a job profile, may be directed to Ms Thandeka Ngwenya at ngwenyaT4@ukzn.ac.za

**The total remuneration package offered includes benefits. The closing date for receipt of applications is 24 July 2020.**

**Applicants are required to complete the relevant application form which is available on the Vacancies website at** [**www.ukzn.ac.za**](http://www.ukzn.ac.za)**. Completed forms must be sent to** **Recruitment-jm@ukzn.ac.za**

**Advert Reference Number MUST be clearly stated in the subject line.**