**The University of KwaZulu-Natal (UKZN) is committed to meeting the objectives of Employment Equity to improve representivity within the Institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity Plan.**

**PHYSICAL PLANNING AND FACILITIES MANAGEMENT**

**PROJECT COORDINATOR**

**(PEROMNES GRADE 08)**

**WESTVILLE CAMPUS**

**REF NO. PPFM 01/2022**

**PURPOSE OF THE JOB**

To co-ordinate projects for all departments per campus. The person will also be the principal liaison between the schools/departments, professional team and contractors and will also provide a review of all construction related matters including cost, contracts and project co-ordination and technical completion risks. The incumbent will undertake projects in line with established processes and procedures, and will be involved in the project from the Project Concept & Design phase through to the end of the Project.

**MINIMUM JOB REQUIREMENTS AND EXPERIENCE**

* Diploma in Architecture/QS/Building Science/Civil Engineering/Project Management
* 3 years experience in Architecture/QS/Civil Engineering/Project Management/ Building

**Applicants may be required to undergo a skills test.**

**The total remuneration package offered includes benefits.**

**The closing date for receipt of applications is 11 August 2022.**

**To apply please click on the link:** <https://ukzn.ci.hr>

Kindly note that the University of KwaZulu-Natal (“the University”) is required to process any Personal Information (as defined by the Protection of Personal Act, 2013 “POPIA”) submitted by candidates when applying for positions at the University. The provision of the Personal Information is a requirement in terms of the University’s recruitment and selection process. The retention of any personal information is as a consequence of the University being bound by legislative requirements and / or good governance practices as well as record keeping for statistical purposes. The University will endeavor to ensure that the appropriate security measures are in place and implemented for both electronic and paper-based formats that are used for processing of the personal information recorded through this recruitment and selection process.