

The University of KwaZulu-Natal (UKZN) is committed to meeting the objectives of Employment Equity to improve representivity within the Institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity Plan.

STUDENT SERVICES DIVISION

DEAN OF STUDENTS

FIVE (5) YEAR FIXED TERM APPOINTMENT

(PEROMNES GRADE 4)

**STUDENT SERVICES DIVISION
WESTVILLE BASED, BUT OPERATING UNIVERSITY-WIDE**

REF NO. SS08/2023

The Dean of Students is responsible for all / University wide Student Support Services and will fulfill the critical function of overseeing all activities aimed at ensuring a holistic university experience for all students, linking the activities of the University aimed at student life, with the academic programme.

The Dean of Students will be responsible for implementing the strategy and plans and activities of the Division, ensuring that throughout the student experience, students are provided with opportunities to live, learn, interact and flourish, within conducive living and learning spaces.

The Dean of Students provides a critical link between the broader functions and operations of the Student Services Division and the academic programme, supporting development in and out of the academic sphere.

Attributes the incumbent will be expected to have include: positive interpersonal skills and the ability to understand the behavior and environment of students, in order to create and engage in civil and respectful working relationships; the ability to communicate effectively with a range of other stakeholders, and draft reports, operating and regulatory documents; problem-solving and decisive decision-making skill, in a complex and pressurized environment.

The incumbent will report to the Pro-Vice-Chancellor: Student Services Division.

Minimum Requirements

- a PhD/Doctoral qualification in an appropriate field;
- Ten (10) years of relevant experience, of which at least five (5) years' experience must be in a higher education environment;
- At least three (3) years' senior managerial experience within the higher education sector;
- Evidence of the ability to work with and within collectives, collaborating with a

- wide variety of internal and external stakeholders and other team members, in support of student success;
- Evidence of involvement conflict management and resolution processes and student disciplinary procedures.

The job profile, which contains advantages, leadership credentials and personal attributes for appointment can be obtained from Ms Mandisa Mbatani on e-mail: Mbatani@ukzn.ac.za.

Appointment to this post will be on the January 2018 Conditions of Service.

The remuneration package offered includes benefits and will be dependent on the qualifications and/or experience of the successful applicant.

The closing date for receipt of applications is 06 August 2023

Applicants are required to complete the relevant application form (application form – academic) which is available on the Vacancies website at www.ukzn.ac.za and CV.

To apply click on the link <https://ukzn.ci.hr/applicant/index.php>