COLLEGE OF HUMANITIES
SCHOOL OF BUILT ENVIRONMENT AND DEVELOPMENT STUDIES
RESEARCH NETWORK COORDINATOR (GRADE 8)
TWO AND A HALF YEAR FIXED TERM APPOINTMENT
HOWARD COLLEGE CAMPUS
REFERENCE NO. BEDS04/2024

The Durban Research Action Partnership (D'RAP) is a partnership between the University and eThekwini Municipality that links academic work with municipality needs and outcomes. The Educational Partnerships for Innovative Communities (EPIC) component which focuses on building human capacity through experiential exposure is located within the D'RAP programme. This EPIC component develops modules and student research projects in partnership with municipality staff and assists with the implementation of these activities. The D'RAP seeks a Research Coordinator to coordinate the activities within the Durban EPIC component and related programmes.

The incumbent will be responsible for: supporting development of EPIC modules; coordination networking among participants; monitoring, reporting and publishing of research activities; support for and communication with UKZN staff and students in the implementation of EPIC activities, within eThekwini Municipality and UKZN. Additionally, to contribute towards the establishment and growth of EPIC Africa network on the African continent, and to assist the EPIC Africa network Chairs in the successful coordination and implementation of the EPIC A Strategic Framework and other related programmes.

The incumbent will report to Professor Catherine Sutherland who is the University of KwaZulu-Natal's co-ordinator of the EPIC A programme for D'RAP.

Minimum requirements:
  • A relevant Masters degree in Social sciences/ Science or related field
  • 3 years relevant experience in coordinating programmes and networks
  • Demonstrable experience with project management and coordination
  • Evidence of experience with working in research teams and with diverse stakeholders
  • Demonstrable experience communicating across multiple platforms, including digital communication platforms for meetings

This appointment will be made in line with the University guidelines/benchmarks which are available on the University Vacancies website on :
http://vacancies.ukzn.ac.za/Academic-Process-Proc-Guides.aspx

Enquiries regarding the full details of this post and associated duties may be directed to Prof Catherine Sutherland, email: sutherlandc@ukzn.ac.za

The closing date for receipt of applications is: **18 July 2024**.

To apply please click on the link:- https://ukzn.ci.hr/applicant/index.php

Kindly note that the University of KwaZulu-Natal ("the University") is required to process any Personal Information (as defined by the Protection of Personal Act, 2013 "POPIA") submitted by candidates when applying for positions at the University. The provision of the Personal Information is a requirement in terms of the University's recruitment and selection process. The retention of any personal information is as a consequence of the University being bound by legislative requirements and / or good governance practices as well as record keeping for statistical purposes. The University will endeavor to ensure that the appropriate security measures are in place and implemented for both electronic and paper-based formats that are used for processing of the personal information recorded through this recruitment and selection process.