

The University of KwaZulu-Natal (UKZN) is committed to Employment Equity.

FINANCE DIVISION
SENIOR PROCUREMENT OFFICER
(PEROMNES GRADE 8)

REF NO.: F02/2015

The incumbent is responsible for implementing approved procurement strategies. This involves performance of the procurement function including, but not limited to purchase of all materials, equipment and services pertaining to the Professional Services sector. To facilitate tender processes within Professional Services and University-wide. Ensure and monitor University-wide BBBEE spend compliance. The total expenditure is estimated to be in excess of R3-billion p.a. including new projects and research.

Minimum Requirements:

- Relevant 3-year Diploma / Degree in Purchasing or Supply Chain
- Three-and-a-half (3.5) years' relevant experience in procurement OR supply chain
- Knowledge of: - Tender management; preferential procurement or BBBEE compliance; Strategic sourcing; Supplier management; Negotiation; Contracts management

The closing date for the receipt of applications is 24 March 2015

Enquiries and details regarding this post, as well as the request for the job profile may be directed to: Mr. Ndabezinhle Ntuli, 031- 260 1368 or email Ntulin4@ukzn.ac.za

Applicants are required to complete the relevant application form which is available on the Vacancies page of the University website at www.ukzn.ac.za

Completed forms may be sent to Recruitment-nn@ukzn.ac.za

Please state the advert reference number in your subject line.