The University of KwaZulu-Natal is committed to employment equity

For these positions, applications are invited from Designated Africans

COLLEGE OF HUMANITIES

FINANCIAL AID ADVISORS - (2 POSTS)

PEROMNES GRADE 10

EDGEWOOD CAMPUS

REFERENCE: HUM06/2015

ADVERTISEMENT

The successful candidate will report to the Senior Advisor and will provide administrative and advisory services to students in respect of: funding loans, bursaries and scholarships.

Minimum Requirements:

- A relevant 3 year National Diploma in a Business related area
- Three years relevant experience working with the Public and/or students in a public service/financial environment
- Experience in financial administration, including extensive use of MS Excel spread sheets.
- Knowledge of the National Credit Act

Total Remuneration Package offered includes benefits.

Appointment to this position will be on the January 2012 Conditions of Service

The closing date for receipt of applications is 17 March 2015

Enquiries and details regarding this post, as well as the request for the job profile may be directed to: Mr Khangelani Sipika, email: sipika@ukzn.ac.za

Applicants are required to complete the relevant application form which is available on the Vacancies page of the University website at www.ukzn.ac.za

Completed forms may be sent to recruitment-humanities@ukzn.ac.za

Please state the advert reference number in your subject line