

**The University of KwaZulu-Natal (UKZN) is committed to meeting the objectives of Employment Equity to improve representivity within the Institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity Plan including people with disabilities.**

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**INFORMATION AND COMMUNICATION SERVICES DIVISION**

**SENIOR ANALYST (GRADE 9)**

**(IMPROVEMENT & DEVELOPMENT)**

**Howard College**

**REF NO: ICS02/2017**

The purpose of the job is primarily to drive the ICS division toward its overarching objective of compliance with the UKZN IT Strategy. ICS is client centric and a singular team with no silos, which means that as a need/gap/crisis arises in any part of the team, all team members are required to make time available to support the area of the team that is in need.

Furthermore, to manage the functions, across all 5 campuses:

**1. Improvement and Development**

- Support the roll-out of new developments and hand-over systems to users Liaise with various business units to gather systems requirements and resolve
- issues
- Analyse systems processes and relate them into solutions to improve the
- workflow and business processes
- Develop business justification and budget for each development request
- Development, Maintenance and Support of new and existing solutions
- Ensure data integrity
- Ensure delivery of projects in time and under budget

**2. Innovate internal ICS developments to pro-actively advance the service quality of ICS**

**Minimum Requirements:**

- Matric and;
- Relevant 3 year IT qualification or relevant industry recognised professional IT
- certification or equivalent;
- A minimum of 5 years relevant working experience.

**Advantages:**

- Knowledge of ITS;
- Knowledge of PM BOK;
- Relevant Programming Certification.

**This appointment will be on the 1 January 2012 conditions of service.**

The remuneration package offered, which includes benefits, will be dependent on the qualifications and/or experience of the successful applicant. The closing date for receipt of applications is 24 March 2017.

Applicants are required to apply on the Vacancies page of the University website at [www.ukzn.ac.za](http://www.ukzn.ac.za). Completed official application forms must be sent to [recruitment-nn@ukzn.ac.za](mailto:recruitment-nn@ukzn.ac.za). The advert reference no MUST clearly be stated in the subject line.