

**The University of KwaZulu-Natal is committed to Employment Equity**

**EXECUTIVE MANAGEMENT VACANCY**

**PRO VICE-CHANCELLOR (STUDENT SERVICES)**

**FIVE (5) YEAR FIXED-TERM APPOINTMENT**

The University of KwaZulu-Natal (UKZN) is situated in the subtropical seaside city of Durban and in the Midlands city of Pietermaritzburg, capital of the province of KwaZulu-Natal, South Africa.

The University is one of the largest residential universities in sub-Saharan Africa, with approximately 45% of the total student population residing in University managed residence spaces; and is located on five campuses - Edgewood, Pietermaritzburg, Howard College, Westville and Umbilo Road.

UKZN is one of the leading research intensive and teaching universities in South Africa and the continent. As one of South Africa's pre-eminent research institutions, the University provides a dynamic environment for all facets of teaching, research and innovation.

The University is structured on a College model with four Colleges, namely;

- Agriculture, Engineering and Science;
- Health Sciences;
- Humanities; and
- Law and Management Studies;

noting that all Colleges have a presence on at least three of the University's five campuses. UKZN offers approximately 2000 academic programmes at both undergraduate and postgraduate levels, with some 45 000 students and approximately 4000 staff members.

For more information regarding the University profile please visit our website and feel free to interact with us: <http://www.ukzn.ac.za>

**PRO VICE-CHANCELLOR**

**STUDENT SERVICES**

**FIVE (5) YEAR FIXED-TERM APPOINTMENT**

**REFERENCE NUMBER: EX03/2024**

The current context of Higher Education in the South Africa is seeing an increasing focus on the student voice, with funding pressures and competition at a new level. Showing the value of a particular university's degree and overall offering is more and more critical. In response to this, the University has developed a strategic approach to handling the entire student life cycle that is building on its strengths and positioning it as a leader in the sector.

The role of Pro Vice Chancellor (Student Services) will be to oversee the full student life cycle at the University of KwaZulu-Natal, leading on relevant areas including the whole

of the student pastoral journey, including student residential life, extracurricular engagement, and student innovations.

The Pro Vice-Chancellor (Student Services):

- manages the administration of the Directorate of Students Services (SSD) for the University of KwaZulu-Natal,
- serves as an advocate for students, and
- shares information with students, colleagues, and other interested parties that promote student success, and wellbeing.

The incumbent is a full member of the senior leadership team, serves on the Executive Management Committee, and reports to the Vice-Chancellor and Principal. With other members of the Executive Management Committee, the Pro Vice-Chancellor will lead the creation of a culture of learning and engagement for UKZN students by applying student development theories and learning outcomes that promote students' academic and personal success, thereby increasing UKZN student employability.

### **Requirements**

- A PhD or Doctoral Degree
- Fifteen (15) year of relevant and appropriate experience of which eight (8) need to have been at a Senior management level.
- Demonstrable knowledge and experience of student funding, financial aid, student discipline, student accommodation and student wellness programmes.
- Experience of interaction with student governance in higher education and an understanding of student culture in a transforming institution.

### **Personal and Leadership Attributes**

The incumbent must be an individual with strong interpersonal capabilities, who is an institutional leader, able to foster interpersonal relationships within the Colleges and Professional Services Sector involving staff across the institution and with stakeholders.

In addition, s/he would be expected to have:

- the ability to inspire and motivate;
- proven capabilities as a team leader;
- good negotiating skills, flexibility and open-mindedness;
- outstanding written and oral communication skills for written work, public relations, networking and team building;
- the ability to make considered, well-balanced and reasoned decisions;
- an inclusive and collegial management style;
- the ability to represent the University at formal events and meetings with outside bodies and to establish relationships with stakeholders;
- the ability to understand developments in the Higher Education arena, both

nationally and internationally and a high regard for learning and teaching practices, scholarship and research.

The ability to communicate in IsiZulu would be advantageous.

### **General Information**

Applicants are required to provide:

- a detailed motivation highlighting their experience in each of the requirements listed above
- a detailed CV.
- the name, telephone numbers and e-mail address of three (3) referees who are able to confirm their experience listed in the motivation or CV.

Applications for the post of Pro Vice-Chancellor Student Services should be sent for the attention of Ms Mandisa Mbatani, HR Consultant: Human Resources, University of KwaZulu-Natal, Westville Campus, Private Bag X54001, Durban, 4000 or e-mail: [Mbatani@ukzn.ac.za](mailto:Mbatani@ukzn.ac.za)

Please state the relevant reference number and your name in your subject line.

### **Please note that:**

- A job profile is available upon request
- The closing date for receipt of applications is **18 March 2024**
- Only shortlisted candidates will be contacted
- The University reserves the right not to make an appointment.