The University of KwaZulu-Natal (UKZN) is committed to Employment Equity.

PHYSICAL PLANNING AND OPERATIONS DIVISION
DIRECTOR: CAMPUS MANAGEMENT SERVICES
(PEROMNES GRADE 5)

REF NO.: CMS02/2012

The incumbent provides strategic leadership that develops, implements and manages strategies, which align the objectives of Campus Management Services with the University’s vision, goals, values and strategies. S/he is responsible for the overall development, maintenance, and daily operation of the campus infrastructural and custodial services on all five campuses. Services include registry, transport, leases, contracts and project management, events set-up, grounds and building maintenance, cleaning services, waste disposal and space planning.

The incumbent will report to the Executive Director Physical Planning and Operations.

Minimum Requirements:

- Bachelor degree specialising in at least one of the constituent disciplines for which the incumbent is responsible.
- Membership of an accredited professional institute relevant to the position.
- Ten (10) years’ work experience in hard and soft facilities management, preferably in a tertiary institution, or large private or public sector organisation of which five (5) years’ should be senior management experience.
- Substantial experience in drawing up, planning, controlling and monitoring of large (multi-million rand) budgets, both operating and capital.
- Project management skills, including proven capabilities in preparing reports (both of a narrative and financial nature) and accounting, as required, for such projects to all stakeholders, including external funders such as the Department of Higher Education and Training and private donors.
- Experience in, estates/property development and maintenance for a large organisation and vehicle fleet management.

Enquiries and details regarding this post, as well as requests for a job profile may be directed to Ms Gugu Khanyile, 031 260 1368 or e-mail: khanyileg@ukzn.ac.za

Total remuneration package: R475,546 to R713,318.

The closing date for receipt of applications is 04 June 2012.

Applicants are required to complete the relevant application form which is available on the Vacancies website at www.ukzn.ac.za. Completed forms may be sent to Recruitment-support1@ukzn.ac.za.
Advert Reference Number MUST be clearly stated in the subject line.