

The University of KwaZulu-Natal (UKZN) is committed to meeting the objectives of Employment Equity to improve representivity within the Institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity Plan.

**COLLEGE OF HEALTH SCIENCES**

**ASSISTANT ADMINISTRATIVE OFFICER (SKILLS LAB)  
(PEROMNES GRADE 11)**

**SCHOOL OF CLINICAL MEDICINE  
MEDICAL SCHOOL CAMPUS**

**REF NO.: CM03/2018**

The School of Clinical Medicine seeks to appoint a person to provide a professional service to all staff, students and members of the public that interact with the skills lab.

**Minimum Requirements:**

- Matric/Grade 12/Senior Certificate;
- One year relevant qualification AND
- Two years' relevant experience.

This post reports to Principal Technician. Enquiries regarding this post may be directed to Mr R Premjith on 031-260 4611 or email: [premji@ukzn.ac.za](mailto:premji@ukzn.ac.za) The job profile is available from Mr SA Mbona, tel: 031 260 4450 or e-mail: [mbonas@ukzn.ac.za](mailto:mbonas@ukzn.ac.za) You are invited to visit the College website at <http://chs.ukzn.ac.za/Homepage.aspx>

**The total remuneration package offered includes benefits.**

**The closing date for receipt of applications is Friday, 25 May 2018**

**Applicants are required to complete the relevant application form which is available on the Vacancies website at [www.ukzn.ac.za](http://www.ukzn.ac.za) Completed forms may be sent to [Recruitment-chs@ukzn.ac.za](mailto:Recruitment-chs@ukzn.ac.za)**

**Advert Reference Number MUST be clearly stated in the subject line.**