**The University of KwaZulu-Natal (UKZN) is committed to meeting the objectives of Employment Equity to improve representivity within the Institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity Plan.**

**RE-ADVERTISED**

**Applicants, who responded to the advert of April, will be considered and need not reapply**

**STUDENT SERVICES DIVISION**

**SENIOR SPORTS OFFICER**

**(PEROMNES GRADE 8)**

**SPORTS ADMINISTRATION**

**HOWARD COLLEGE**

**REF NO. SS06/2019**

The incumbent will be responsible for promoting, organising and administering various sport codes. S/he will assist in forming strategic partners with sport bodies and other relevant stakeholders; will initiate and create opportunities for both mass participation and high performance sport for student clubs. S/he should have sports’ administration experience, coordinating sports at a higher education level or local, provincial or national level.

Main responsibilities include but are not limited to: administrative and planning duties; providing professional support and guidance; and project management.

**Minimum Requirements**:

* Three (3) year relevant tertiary qualification in Sport Science or Human Movement Sciences, or Sports Administration;
* Five (5) years’ relevant work experience;
* A valid and unendorsed drivers’ licence;
* A background in sport or sport administration.

**Personal attributes:**

* Strong interpersonal skills with the ability to interact at all levels;
* Ability to work overtime to support student sport after hours;
* Creativity in resolving problems.

Short-listed candidates may be required to undertake a skills test.

**The total remuneration package offered includes benefits.**

**The closing date for receipt of applications is 27 May 2019.**

**Applicants are required to complete the relevant application form, which is available on the Vacancies website at** [**www.ukzn.ac.za**](http://www.ukzn.ac.za)**. Completed forms must be sent to** [**Recruitment-jm@ukzn.ac.za**](mailto:Recruitment-jm@ukzn.ac.za) **Advert Reference Number MUST be clearly stated in the subject line.**