**The University of KwaZulu-Natal (UKZN) is committed to meeting the objectives of Employment Equity to improve representivity within the Institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity Plan.**

**FINANCE DIVISION**

**RE-ADVERTISEMENT**

**ACCOUNTANT**

**(PEROMNES GRADE 7)**

**STUDENT FINANCE SERVICES**

**FINANCIAL REPORTING DEPARTMENT, FINANCE DIVISION**

**PIETERMARITZBURG**

**REF. NO. F12-2023**

**Please note, this is a re-advertisement, with changes of work/office location (Pietermaritzburg) and a more extensive description of job functions (this will include relevant experience in procurement, creditors, and asset management.**

The Accountant assumes responsibility for the financial management of the main fund budget allocation and operational functions provided to the Division. This includes the functional areas of procurement, creditors, and assets. The Accountant ensures the provision of timely information for decision-making while ensuring that all transactions are processed according to applicable University policies, procedures, and legislation.

Main responsibilities include: - consultation on and facilitation of financial matters within the Division; management and control of budgets; reporting and control of main fund capital expenditure and asset registers; ensuring best practice and good financial governance.

**Minimum Requirements**:

1. A relevant 3 (three) year degree with Accounting.
2. 5 (five) years relevant accounting experience of which 2 (two) years should be in a supervisory position, preferably within a higher education environment or public sector.
3. Ability to interpret cost reports, cash flows, balance sheets, income statements, and analyses in compliance with IFRS.
4. Fully computer literate, particularly MS Excel and MS Word.
5. Knowledge of accounting (management and financial), taxation and auditing requirements, and the legal framework governing higher education institutions

Short-listed candidates may be required to undertake a skills test.

Enquiries and details regarding this post, including requests for a job profile, may be directed to Cynthia Mbuli mbulic@ukzn.ac.za.

**The total remuneration package offered includes benefits.**

**The closing date for receipt of applications is 26 May 2024.**

**Please copy the following link into your browser to apply** [**https://ukzn.ci.hr**](https://ukzn.ci.hr)**.**

*Kindly note that the University of KwaZulu-Natal (“the University”) is required to process any Personal Information (as defined by the Protection of Personal Act, 2013 “POPIA”) submitted by candidates when applying for positions at the University. The provision of the Personal Information is a requirement in terms of the University’s recruitment and selection process. The retention of any personal information is as a consequence of the University being bound by legislative requirements and / or good governance practices as well as record keeping for statistical purposes. The University will endeavour to ensure that the appropriate security measures are in place and implemented for both electronic and paper-based formats that are used for processing of the personal information recorded through this recruitment and selection process.*