

The University of KwaZulu-Natal (UKZN) is committed to Employment Equity with the intention to promote representivity within the Institution

HUMAN RESOURCES DIVISION

CONSULTANT: TALENT ACQUISITION

**(PEROMNES GRADE 8)
WESTVILLE CAMPUS**

REF NO: HR 10/2015

The post establishes a network in recruitment and talent acquisition, keeps abreast with latest trends therein and advises the Manager: Human Resources on implementation of methods, as appropriate for the university. The post investigates and implements on-boarding practices for new appointees, in keeping with university policies, systems and reporting requirements to ensure the appointment of new staff is finalised efficiently and as soon as possible. In addition the post shall be responsible for driving and coordinating Institution wide strategy implementation by coordinating HR central projects and interventions and facilitate Human Resources communication initiatives and interventions

Minimum Requirements:

- Matric and three (3) year Bachelor's Degree
- Four (4) years' relevant experience
- Computer Literacy

The total remuneration package offered includes benefits. This appointment will be on the 2012 Conditions of Service

Enquiries and details regarding this post, as well as requests for a job profile may be directed to Ms Noxolo Hlathi, 031 260 7916 or e-mail: hlathin@ukzn.ac.za

Applicants are required to complete the relevant application form which is available on the Vacancies website at www.ukzn.ac.za.

Completed forms must be sent to recruitment-nh@ukzn.ac.za

The advert reference number must be clearly stated in the subject line.

The closing date for receipt of applications is 18 November 2015