

The University of KwaZulu-Natal (UKZN) is committed to Employment Equity with the intention to promote representivity within the Institution.

RE-ADVERTISED

RESEARCH DIVISION

**SUBJECT LIBRARIAN or ASSISTANT SUBJECT LIBRARIAN
MUSIC LIBRARY
HOWARD COLLEGE**

REF NO.: RO18/2015

The incumbent will be responsible for supporting teaching, research and the general intellectual life of the university and for educating students and staff in the principles and techniques of efficient information retrieval. Professional knowledge at BMus level is mandatory owing to the specialist nature of the collection.

Minimum Requirements – at Subject Librarian level (Grade 8)

- Bachelor of Music degree or equivalent **AND** Postgraduate Diploma in Library and Information Studies **OR** B.Bibl
- Three (3) years' professional post qualification experience of working in an academic or relevant library service
- Sound knowledge and practical experience in:
 - Using an electronic integrated library system
 - Structured information retrieval work using information resources in a variety of formats
 - Designing and implementing formal user education programmes
 - Teaching library and information retrieval skills to groups and individuals
 - Proficiency in MS Office or similar suite of programs
 - A basic understanding of research methodology.

Minimum Requirements – at Assistant Librarian level (Grade 10)

- A four (4) year relevant professional qualification in librarianship
- One (1) years' professional post qualification experience of working in an academic or relevant library service
- Sound knowledge and practical experience in:
 - Using an electronic integrated library system
 - Proficiency in MS Office or similar suite of programs
 - A basic understanding of research methodology.

Advantages:

- Broad knowledge of the music world and/or familiarity with a range of formats of printed and recorded music
- An Honours degree in LIS or in a subject discipline
- Active involvement in a national professional library and information organisation
- Experience working in an academic library.

The total remuneration package offered includes benefits. Appointment is on Conditions of Service 2012.

The closing date for receipt of applications is 25 November 2015.

Applicants are required to complete the official application form which is available on the Vacancies website at www.ukzn.ac.za. Completed forms may be sent to recruitment-jm@ukzn.ac.za.

Advert Reference Number **MUST** be clearly stated in the subject line.