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The University of KwaZulu-Natal (UKZN) is committed to Employment Equity with the intention to promote representivity within the Institution.

FORENSIC AUDIT SPECIALIST

FORENSICS

(PEROMNES GRADE 7)

REF NO.: FF02/2016

The incumbent is responsible for assisting the Head: Forensic Services in carrying out a professional and objective proactive fraud prevention function which meets the needs of the University and its affiliated entities. The incumbent will be responsible for implementing the fraud prevention plan. The nature of the fraud prevention measures to be carried out will be multifaceted and will include assignments in which an internal auditing and forensic approach is required which will also include more serious or complicated criminal matters. The incumbent will be required to maintain high levels of discretion and confidentiality

Minimum Requirements:

- A 3 year Bachelor's degree majoring in Auditing/Accounting or equivalent;
- Five (5) years relevant auditing and investigation experience, of which a minimum of two (2) years must have been in a senior/supervisory or, management capacity in a forensic investigation, auditing or similar environment;
- Be fully computer literate and proficient in Microsoft Word, Excel and PowerPoint and exposure to data mining software;
- Good communication, presentation and report writing skills with demonstrated evidence of these skills having been applied in an appropriate forensic investigation environment.

Requirements:

- Understanding of SA GAAP, IFRS and the Higher Education Act.
- Sound business acumen, discretion and good professional judgement.
- Ability to work with all levels of management and across all departments and colleges
- Good understanding of forensic concepts and frameworks.
- General knowledge of financial accounting policies and processes.
- Excellent understanding of investigative and auditing processes
- Experience and working knowledge of labour relations law and disciplinary procedures
- Ability to identify root causes of fraud risk and to advise on measures to mitigate these risks
- Experience and proven track record of testifying in criminal courts, civil courts and disciplinary enquiries
- Computer literacy – Microsoft Word, Excel, PowerPoint and ACL.
- Good presentation and report writing skills
- Experience in fraud prevention strategies and the implementation of fraud risk management

Advantages

- B Com, Post Graduate Diploma in Forensic Investigations/Certified Internal Auditor, Certified Fraud Examiner, accompanied by a Certified Fraud Examiner registration
- Completed articles of clerkship
- Qualified as a CA(SA)
- A thorough knowledge of the ethos and operations of the Tertiary Education Sector;

Appointment to this post will be on January 2012 Conditions of Service.

The closing date for receipt of applications is 22 November 2016.

Candidates who applied previously need not re-apply, their applications will be considered

Applicants are required to complete the relevant application form which is available on the Vacancies website at www.ukzn.ac.za. Completed forms may be sent to Recruitment-nn@ukzn.ac.za

Advert Reference Number MUST be clearly stated in the subject line.