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The University of KwaZulu-Natal (UKZN) is committed to Employment Equity with the intention to promote representivity within the Institution.

SENIOR PROCUREMENT OFFICER

FINANCE DIVISION

(PEROMNES GRADE 8)

REF NO.: F10/2016

The incumbent is responsible for implementing approved procurement strategies. This involves performance of the procurement function including, but not limited to purchase of all materials, equipment and services pertaining to the Professional Services sector. To facilitate tender processes within Professional Services and University-wide. Ensure and monitor University-wide BBBEE spend compliance. The total expenditure is estimated to be in excess of R3-billion p.a. including new projects and research.

Minimum Requirements:

- Relevant 3-year Diploma / Degree in Purchasing or Supply Chain
- Three-and-a-half (3.5) years' relevant experience in procurement OR supply chain
- Knowledge of: - Tender management; preferential procurement or BBBEE compliance; Strategic sourcing; Supplier management; Negotiation; Contracts management

Appointment to this post will be on January 2012 Conditions of Service.

The closing date for receipt of applications is 22 November 2016.

Applicants are required to complete the relevant application form which is available on the Vacancies website at www.ukzn.ac.za. Completed forms may be sent to Recruitment-nn@ukzn.ac.za

Advert Reference Number MUST be clearly stated in the subject line.