

The University of KwaZulu-Natal (UKZN) is committed to meeting the objectives of Employment Equity to improve representivity within the Institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity Plan.

**INSTITUTIONAL PLANNING AND GOVERNANCE
INFORMATION & COMMUNICATION SERVICE**

**JUNIOR SUPPORT CONSULTANT
STUDENT COMPUTING**

**(PEROMNES GRADE 11)
EDGEWOOD & HOWARD COLLEGE CAMPUS**

REF NO: ICS 08/2017

The purpose of the job is primarily to drive the ICS division toward its overarching objective of compliance with the UKZN IT Strategy. ICS is client centric and a singular team with no silos, which means that as a need/gap/crisis arises in any part of the team, all team members are required to make time available to support the area of the team that is in need.

MINIMUM JOB REQUIREMENTS AND EXPERIENCE

- Matric
- ICDL or equivalent
- 1 year relevant internship or 2 years relevant working experience
- Strong technical knowledge of Windows Operating Systems, Microsoft Office Suites and Anti-Virus software.

Short-listed candidates may be required to undertake a skills test.

Enquiries and details regarding this post, including requests for a job profile, and all other recruitment related enquiries may be directed to Noxolo Hlathi, 031 260 7916 or hlathin@ukzn.ac.za

Appointment to this post will be on the January 2012 Conditions of Service. The total remuneration package offered includes benefits.

Applicants are required to complete the relevant application form, which is available on the Vacancies website at www.ukzn.ac.za. Completed forms must be sent to Recruitment-nh@ukzn.ac.za

Advert Reference Number MUST be clearly stated in the subject line.

The closing date for receipt of applications is **21 November 2017**