**The University of KwaZulu-Natal (UKZN) is committed to meeting the objectives of Employment Equity to improve representivity within the Institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity Plan.**

**FIXED TERM CONTRACT: 1 YEAR**

**STUDENT SERVICES DIVISION**

**ACCOUNTANT**

**(PEROMNES GRADE 7)**

**STUDENT FINANCIAL SERVICES**

**REF NO. SS13/2019**

The Accountant reports to the Financial Manager and assumes responsibility for the financial management of main fund budget allocations, and finance operational functions provided to the Division: this includes procurement, creditors and assets. The Accountant ensures the provision of accurate, relevant and timely information for decision-making, while ensuring all transactions are processed in accordance with applicable University policies, procedures and legislation.

Main responsibilities include:- consultation and facilitation of financial matters; ensuring best practice and financial governance; management and control of budgets; reporting and control of main fund capital expenditure and asset registers; staff supervision.

Applicants must be assertive; must be able to work under pressure to meet strict deadlines; while providing a range of practical solutions for the Division.

**Minimum Requirements**:

* A relevant 3-year degree with Accounting as a major;
* Five (5) years’ relevant accounting experience, of which two (2) years should be in a supervisory position preferably within a tertiary education or public sector environment.
* Knowledge of:- accounting, taxation and auditing requirements

Ability to interpret cost reports, cash flows, balance sheets, income statements and analyse

* Fully computer literate including MS Excel and MS Word.

**The total remuneration package offered (includes benefits) = R28,770 p.m.**

**The closing date for receipt of applications is 12 November 2019.**

**Applicants are required to complete the relevant application form, which is available on the Vacancies website at** [**www.ukzn.ac.za**](http://www.ukzn.ac.za)**.**

**Completed forms must be sent to** [**Recruitment-jm >@ukzn.ac.za**](mailto:Recruitment-aes@ukzn.ac.za)

**Advert Reference Number MUST be clearly stated in the subject line.**