

ADVERTISED

The University of KwaZulu-Natal (UKZN) is committed to meeting the objectives of Employment Equity to improve representivity within the Institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity Plan including people with disabilities.

FIXED TERM CONTRACT – 1 YEAR

RESEARCH DIVISION

DEPARTMENT OF SCIENCE & INNOVATION (DSI)

IKS DOCUMENTATION CENTRE COORDINATOR (IKSDC)

(PEROMNES GRADE 10)
WESTVILLE CAMPUS

REF NO.: RO 05/2020

The incumbent is required to coordinate and perform administrative duties regarding the documentation of Indigenous Knowledge Systems (IKS) in the KZN Province.

Key Responsibilities:

- Coordinate the administrative duties of IKSDC Project
- Engagement with communities
- Coordinate the uploading of community Indigenous Knowledge in NIKMAS system
- Provide Indigenous Knowledge community recorders with technical understanding of NIKMAS

Minimum Requirements:

- Matric plus a Bachelor's Degree
- Experience: 1 year relevant work experience
- Proficiency in IsiZulu language

The total remuneration package is R 294 792.00 per annum and includes the cost of benefits. The closing date for receipt of applications is 25 November 2020.

Applicants are required to complete the official application form (“application form – support”) which is available on the Vacancies website at www.ukzn.ac.za. Completed forms may be sent to Recruitment-nm@ukzn.ac.za.

Advert Reference Number MUST be clearly stated in the subject line.