

The University of KwaZulu-Natal (UKZN) is committed to meeting the objectives of Employment Equity to improve representativity within the Institution.

Applications are invited from internal UKZN permanent ACADEMIC staff members within the Graduate School of Business & Leadership.

COLLEGE OF LAW AND MANAGEMENT STUDIES

GRADUATE SCHOOL OF BUSINESS & LEADERSHIP

PROGRAMME ACADEMIC LEADERS (3-YEAR FRACTIONAL APPOINTMENT)

**Programme Academic Leaders for
MBA (REF NO: GSBL06/2023)
MCLS (REF NO: GSBL07/2023)
PG DIP Business Administration (REF NO: GSBL08/2023)
PG DIP Leadership (REF NO: GSBL09/2023)**

WESTVILLE CAMPUS

Programme Academic Leaders will provide teaching and learning leadership in the specified programme in the school.

Those appointed to the PAL position should have experience working as part of a team and must be able to demonstrate effectiveness in such a role. This involves the ability:

- to ensure that vital tasks are carried out within the programme;
- to give attention to applications, enrolments, timetables, course-outlines, and booklists.
- to oversee and manage the academic quality of the programme;
- to assist in resolving student matters;
- to initiate changes and updates to existing programmes;
- to propel and advance the development of new programmes if required;
- to promote collegiality amongst the stakeholders of the programme;
- to advise and assist colleagues and the school leadership; and
- to work effectively with professional services staff.

The incumbents will report to the Dean and Head of School, devolved to the Head of Masters and Postgraduate Programmes.

Minimum Requirements:

- Doctoral degree or evidence of having successfully completed the degree; and
- Currently appointed at the level of Senior Lecturer or higher.

Please note:

Enquiries and details regarding this post may be directed via email to the Dean and Head of School, Prof Colette Muller; Mullerc2@ukzn.ac.za who serves as line manager for these positions devolved to the Head of Masters and Postgraduate Programmes.

The Programme Academic Leader position is a fractional appointment. A non-pensionable allowance is attached to each position.

The closing date for receipt of applications is 10 November 2023

Applicants must complete the relevant application form available on the vacancies page of the University website at www.ukzn.ac.za with a brief motivation, clearly indicating how they meet the minimum requirements and the relevant experience for the position applied for.

Completed forms may be sent to RecruitmentLMS@ukzn.ac.za

Please state the advert reference number in your subject line.

Kindly note that the University of KwaZulu-Natal ("the University") is required to process any Personal Information (as defined by the Protection of Personal Act, 2013 "POPIA") submitted by candidates when applying for positions at the University. The provision of the Personal Information is a requirement in terms of the University's recruitment and selection process. The retention of any personal information is as a consequence of the University being bound by legislative requirements and / or good governance practices as well as record keeping for statistical purposes. The University will endeavour to ensure that the appropriate security measures are in place and implemented for both electronic and paper-based formats that are used for processing of the personal information recorded through this recruitment and selection process.