

The University of KwaZulu-Natal (UKZN) is committed to meeting the objectives of Employment Equity to improve representativity within the Institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity Plan.

COLLEGE OF HEALTH SCIENCES

**SENIOR FINANCIAL ADVISOR (PEROMNES GRADE 9)
PERMANENT
COLLEGE ACADEMIC SERVICES**

**HOWARD COLLEGE CAMPUS
REFERENCE NO.: CHS11/2023**

The incumbent will provide leadership to the College Financial Aid team in terms of adherence to target dates and quality control for processes and relevant documentation.

The incumbent will report to the Manager: College Academic Services

Minimum Requirements:

- A relevant Three-year (3) qualification in a Business related field;
- Five (5) years' experience in financial student related environment;
- Evidence of extensive experience in the use of MS EXCEL spreadsheets and ITS;
- Evidence of a minimum of 2 years' experience in staff supervision;
- Knowledge of the National Credit Act.
- Knowledge of POPIA

Personal Attributes:

- Interpersonal and Communication experience (both verbal and written) dealing with students up to Post Graduate level.

**The closing date for receipt of applications is 13 November 2023. To apply please click on the link:-
<https://ukzn.ci.hr/applicant/index.php>**

Kindly note that the University of KwaZulu-Natal ("the University") is required to process any Personal Information (as defined by the Protection of Personal Act, 2013 "POPIA") submitted by candidates when applying for positions at the University. The provision of the Personal Information is a requirement in terms of the University's recruitment and selection process. The retention of any personal information is as a consequence of the University being bound by legislative requirements and / or good governance practices as well as record keeping for statistical purposes. The University will endeavor to ensure that the appropriate security measures are in place and implemented for both electronic and paper-based formats that are used for processing of the personal information recorded through this recruitment and selection process.