**COLLEGE OF HEALTH SCIENCES**

**SCHOOL OF NURSING AND PUBLIC HEALTH MEDICINE**

 **RESEACH ASSISTANT**

**THREE TO SIX MONTHS FIXED TERM CONTRACT POSITION**

 REFERENCE NUMBER: hlongwam6@gmail.com

The College of Health Sciences: School of Nursing and Public Health Medicine seek to employ registered postgraduate students, as Research Assistants for a study conducted in uMgungundlovu District. The successful incumbents will be expected to undergo training prior to appointment and commencement of duties.

Fieldworkers will be trained to collect data from study participants and interview facility informants at selected facilities in the uMgungundlovudistrict, KZN. The fieldworker will normally work along an assigned fieldwork supervisor and will travel to the selected facilities in a sub-district to do the fieldwork.

**Core requirements, qualifications and experience:**

* Postgraduate Degree/ equivalent qualification in Social/ Health Sciences
* Master’s degree or PhD in Social/Health Sciences would be advantageous.
* Previous Research experience
* HIV/AIDS knowledge
* Computer literate in Microsoft Office (word, excel, outlook)
* Fluency in English and isiZulu
* Willingness to travel within the district and work long irregular hours
* Valid driver’s licence

**Key responsibilities:**

* Assist with preparations for data collection from study participants and informants at selected facilities.
* Conduct telephone calls and/or emails to staff of study facilities, and/or setting up meetings with staff of study facilities, as required
* Obtain informed consent from potential participants
* Enrol and collect data from study participants in selected facilities in the uMgungundlovu district
* Schedule participant visits/interviews
* Implementation of Research protocols and assist in maintaining compliance with protocol, SOP’s and study procedures
* Perform quality control of data collected
* Monitoring and evaluation
* Perform adhoc research activities

**Personal qualities and competencies:**

* Attention to detail
* Ability to organize and manage multiple priorities
* Ability to work independently, without direct supervision and fit in well within a multidisciplinary team.
* Excellent communication and interpersonal skills
* Professionalism
* Good, organisational, facilitation and report-writing skills

**Advantages:**

* Ability to collect data using electronic survey tools, such as RedCap
* Ability to conduct qualitative interviews
* Having undergone a Good Clinical Practice (GCP) training

Short-listed applicants must be willing to undergo a competency exercise as part of the selection process. Individuals who successfully complete a pre-screening competency exercise and interview will be invited to participate in a five-day training programme in Pietermaritzburg.

Fieldwork will commence immediately following the training and the completion of the selection and recruitment processes for fieldwork staff.

Candidates residing within the uMgungundlovu district will be prioritized.

Period: 3/6 months fixed term contract.

Closing date: **28 November 2023**

Please send your Cover Letter and CV to the following email address: hlongwam6@gmail.com

Enquiries regarding this post are to be directed to Dr. Mbuzeleni Hlongwa HlongwaM@ukzn.ac.za