

The University of KwaZulu-Natal (UKZN) is committed to Employment Equity.

REGISTRAR'S DIVISION

**SECTION HEAD (11 POSTS)
CAMPUS MANAGEMENT SERVICES
(PEROMNES GRADE 8)
PIETERMARITZBURG, HOWARD COLLEGE AND WESTVILLE CAMPUS**

REF NO: CMS01/2015

To co-ordinate all in-house and outsourced projects in various maintenance sections (Electrical, Building and Carpentry, Plumbing and Civils, Mechanical) while providing administrative and financial support to the Maintenance Manager in the day-to-day operations. The person will be the principal liaison between clients and Contractors, and will also provide a consultative and advisory service on all maintenance related matters including cost, contracts, project management and technical completion risks. The incumbent will at all times operate within a culture of sound safety and quality discipline, and constantly provide leadership to subordinates.

Minimum requirements:

- Qualification:

Building and Carpentry:	N4 (National Trade Diploma)
Plumbing and Civils:	N4 (National Trade Diploma) plus relevant by-law licence for plumbing
Mechanical:	National Diploma in Mechanical/Electrical Engineering
Electrical:	National Diploma in Electrical Engineering plus wireman's licence

- Experience:

Five years post qualification experience (in the field that you are applying) of which two years must be in a supervisory/ management role

- Knowledge:

Building and Carpentry:	OHASA, Woodwork and Machinery, Building
Plumbing and Civils:	OHASA, Plumbing and Drainage, Local Municipality by-laws, Civils
Mechanical:	OHASA, Statutory requirements of pressure vessels
Electrical:	OHASA, Electrical Regulations

Appointments to this position will be on 1 January 2012 conditions of service

Enquiries and details regarding this post, as well as requests for a job profile may be directed to Mr Ndabe Ntuli, 031 2601368 or e-mail: ntulin4@ukzn.ac.za . Applicants are required to complete the relevant application form which is available on the Vacancies website at www.ukzn.ac.za. Completed forms must be sent to recruitment-nn@ukzn.ac.za. The advert reference number must be clearly stated in the subject line.

CLOSING DATE: 30 October 2015