**The University of KwaZulu-Natal (UKZN) is committed to meeting the objectives of Employment Equity to improve representivity within the Institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity Plan.**

**RESEARCH DIVISION**

**HEAD: CAMPBELL COLLECTIONS**

**(PEROMNES GRADE 7)**

**SPECIAL COLLECTIONS, LIBRARY SERVICES**

**HOWARD COLLEGE**

**REF NO. RO12/2017**

The incumbent takes primary responsibility for the management of the Campbell Collections by organising the promotion, preservation and conservation of the archival, library and museum collections contained therein.

**Minimum Requirements**:

* Four (4) year relevant professional qualification in librarianship or museology or archival studies
* Relevant Honours degree
* Four (4) years’ post-qualification, relevant experience of which at least two (2) years should be in a supervisory position
* Thorough knowledge of South and Southern African history, politics and current affairs
* Knowledge of relevant legislation pertaining to heritage materials
* Knowledge of the application of digital technologies in the preservation, conservation and dissemination of cultural heritage materials
* Experience in the management and maintenance of special collections.

**Preferential Requirements**:

* Master’s degree in history, LIS, archival studies or museology
* Record of published research in a relevant field.

Short-listed candidates may be required to undertake a skills test.

Enquiries and details regarding this post, including requests for a job profile, may be directed to Louann Thomas, 033-260 5265 or Thomasl@ukzn.ac.za

**The total remuneration package offered includes benefits.**

**The closing date for receipt of applications is 9 November 2017.**

**Applicants are required to complete the relevant application form, which is available on the Vacancies website at** [**www.ukzn.ac.za**](http://www.ukzn.ac.za)**.**

**Completed forms must be sent to** **Recruitment-jm@ukzn.ac.za**

**Advert Reference Number MUST be clearly stated in the subject line.**