

The University of KwaZulu-Natal (UKZN) is committed to meeting the objectives of Employment Equity to improve representivity within the Institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity Plan.

RESEARCH DIVISION

**ACCOUNTANT
(PEROMNES GRADE 7)
RESEARCH FINANCIAL SERVICES
WESTVILLE CAMPUS**

REF NO. RO14/2018

The accountant supports and assist the Financial Manager with the day to day financial management and operational activities

Responsibilities include:

- Ensuring best practice and good financial governance
- Manage and control budgets against prevailing university policies and procedures
- Reporting and control of main fund capital expenditure and asset management for division
- Staff supervision and training

The incumbent will report to the Financial Manager: Research Financial Services.

Minimum Requirements:

- Relevant 3 year degree with Accounting majors, e.g BAcc. / BCompt. / Bcom./ BTech
- At least 5 years relevant accounting experience, of which 2 years should be in a management position preferably within a tertiary education or public sector environment
- Broad knowledge and experience on Accounting (Management and Financial) and Auditing requirements
- Ability to prepare financial reports, interpret cost reports, cash flows, balance sheets , income statements and analyses in compliance with IFRS, Review Subsistence & travelling claims and Journals.
- People skills – effective people management skills

Advantages:

- Understands the university policies and procedures
- Higher Educational Institutional experience
- Understands the University's committee structures and decision making bodies

Short-listed candidates may be required to undertake a skills test.

Enquiries and details regarding this post, including requests for a job profile, may be directed to Erick Sithole, 031 260 8207 or e-mail: Sitholed@ukzn.ac.za

The total remuneration package offered includes benefits.

The closing date for receipt of applications is 13 November 2018.

Applicants are required to complete the relevant application form which is available on the Vacancies website at www.ukzn.ac.za. Completed forms must be sent to Recruitment-nm@ukzn.ac.za

Advert Reference Number MUST be clearly stated in the subject line.