

**The University of KwaZulu-Natal (UKZN) is committed to meeting the objectives of Employment Equity to improve representation within the Institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity Plan.**

**RESEARCH DIVISION**

**MANAGER: STUDENT ENTREPRENEURSHIP  
(PEROMNES GRADE 7)  
INQUBATE  
HOWARD COLLEGE**

**REF NO. RO 08/2019**

The incumbent is required to manage and support UKZN InQubate in the development, operationalization and promotion of the Student Entrepreneurship Portfolio and UKZN student businesses. The individual will be required to engage and support all stakeholders to ensure the achievement of the objectives of the Portfolio while ensuring the development of suitable infrastructure to support the objectives of the portfolio, fundraising and effectively managing the portfolio.

As part of the operations of the portfolio; the incumbent will be expected to develop, implement and review all policies and procedures to manage the UKZN Student Entrepreneurship Portfolio and ensure that all UKZN InQubate Student Entrepreneurship policies, procedures, processes, SOPs, templates, and associated compliance documents are strictly adhered to. Other regular operations will include implementation of programmes, interventions and training to be rolled out across all UKZN campuses, internal and external marketing of the Portfolio and be able to provide technical advice and guidance on business concepts, prototypes and business models.

Own transport is required in order to ensure freedom to engage with and attend meeting with stakeholders on each of the university campuses, as well and outside the university.

**Minimum Requirements:**

- A Relevant Masters level degree ( or Equivalent)
- Four (4) years' work experience in a management position.
- Experience in project management, enterprise development, business administration, business incubation and people management.

**The total remuneration package offered includes benefits. The closing date for receipt of applications is 25 October 2019.**

**Applicants are required to complete the relevant application form – 'application form support', which is available on the Vacancies website at [www.ukzn.ac.za](http://www.ukzn.ac.za). Completed forms must be sent to [Recruitment-nm@ukzn.ac.za](mailto:Recruitment-nm@ukzn.ac.za)**

**Advert Reference Number MUST be clearly stated in the subject line.**