**The University of KwaZulu-Natal (UKZN) is committed to meeting the objectives of Employment Equity to improve representivity within the Institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity Plan.**

**CORPORATE RELATIONS DIVISION**

**DIRECTOR UNIVERSITY RELATIONS**

**(PEROMNES GRADE 05)**

**INTERNATIONAL RELATIONS DEPARTMENT**

**WESTVILLE CAMPUS**

**REF NO. CR07/2021**

**PREAMBLE.**

The Director of University Relations will be responsible for initiating, planning, implementing and managing the external relations and partnerships of key UKZN stakeholders through programmes and/or activities. In consultation with the Executive Director of Corporate Relations, the Director of University Relations will play a vital role in the interface between Corporate Relations and all sectors of the University community. The incumbent is responsible for providing leadership and managing, Marketing, Social Media, Schools Liaison, Alumni Affairs, International Relations, Events and Conferencing Units. The incumbent will also be required to provide leadership to the Division and the University during the absence of the Executive Director of Corporate Relations.

The incumbent will report to the Executive Director, Corporate Relations.

**Minimum Requirements**:

* An Honours degree
* A minimum of 8 years relevant and progressive experience in a similar or related role in higher education, of which 2 years must have been served at a senior management level, and include policy formulation and strategy development
* Experience in leading and managing staff
* An innovative and strategic person with proven skills in managing internal and external stakeholders and partnerships
* An analytical thinker with good writing, communications/marketing acumen, and project management experience, who can work under pressure
* A valid South African driver's license

**Short-listed candidates may be required to undertake a skills test.**

**The total remuneration package offered includes benefits.**

Enquiries and details regarding this post, including a job profile request, may be directed to Cynthia Mbuli, 033 260 3378 or e-mail: mbulic@ukzn.ac.za.

**The closing date for receipt of applications is 07 November 2021.**

**Advert Reference Number MUST be clearly stated in the subject line.**

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