

The University of KwaZulu-Natal (UKZN) is committed to meeting the objectives of Employment Equity to improve representivity within the institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity Plan.

**COLLEGE OF HEALTH SCIENCES**

**STUDENT SUPPORT SERVICES  
FIRST YEAR EXPERIENCE [FYE] WORKSHOP FACILITATORS [4]-Sessional Post**

**REFERENCE NUMBER: T/CHS09-2021**

The College of Health Sciences seeks to appoint 6 **SESSIONAL FIRST YEAR EXPERIENCE[FYE] WORKSHOP FACILITATORS**. The incumbent will be required to develop, implement and evaluate FYE psychoeducation workshops to 1<sup>st</sup> year students as well as the Living and Learning programme.

**Minimum requirements:**

- Registered Psychologists OR Clinical Social Workers;
- Experience in design, development and implementation of life skills/psychoeducation workshops;
- Available to facilitate psychoeducation workshops in the evenings or weekends as part of Living and Learning programme.
- Experience in using online video conferencing tools as Zoom and MS Teams
- Experience with MSOffice software, including MExcel, MSWord and SharePoint
- Experience in facilitating group sessions/workshops online;

**Key functions:**

- Management of workshop sessions (scheduling of workshops, invites, tracking attendance, uploading polls, recording and sharing of workshops, utilizing Learn2021)
- Providing statistical and narrative reports of workshop sessions and evaluations
- Available in the evenings or weekends
- Other duties relevant to the portfolio as deemed necessary by the Manager: Student Support Services

The post will report to the Manager: College Student Support Services. Applicants are requested to complete the relevant [application form](#) which is available on the Vacancies website at [www.ukzn.ac.za](http://www.ukzn.ac.za). Completed forms may be sent to [Recruitment-chs@ukzn.ac.za](mailto:Recruitment-chs@ukzn.ac.za) including the names and contact details of 3 referees. Enquiries regarding the post may be directed to Dr Saloschini Pillay, e-mail: [pillaysl@ukzn.ac.za](mailto:pillaysl@ukzn.ac.za).

**The closing date for receipt of applications is 19 November 2021. The Advert Reference Number MUST be clearly stated in the subject line.**