**The University of KwaZulu-Natal (UKZN) is committed to meeting the objectives of Employment Equity to improve representivity within the Institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity Plan.**

**STUDENT SERVICES DIVISION**

**HEAD NSFAS FUNDING**

**(PEROMNES GRADE 7)**

**STUDENT FUNDING**

**WESTVILLE**

**REF NO. SS06/2022**

The University requires a confident and experienced student funding practitioner with a depth of experience in NSFAS funding to manage NSFAS processes across the University. S/he will co-ordinate the provision of NSFAS funding services university-wide and control NSFAS cost centres.

The incumbent is expected to provide funding reports to the Student Services Council and NSFAS; advise the Manager regarding policy and processes; ensure NSFAS related requirements are met and all funds received from NSFAS. The incumbent will play a key role in student funding management and assist with decision making processes alongside the other portfolio managers, as well as provide statistics to management for NSFAS funding. The incumbent will be required to assist with the technical oversight of student funding software requirements relating to the financial aid applications process, payment and claims processes. S/he will communicate with internal and external auditors regarding issues which need attention and follow through with the relevant managers for implementation.

**Minimum Requirements**:

* Matric plus a relevant 3-year Bachelor's Degree with Majors in Management Studies or Mathematics or Statistics or Accounting
* Five (5) years relevant experience in a supervisory role in the Banking sector or relevant Tertiary Education Sector (Financial/Funding environment) including working with the public and middle management.
* Experience in financial management or financial control using appropriate software systems.
* Interpersonal and communication skills (both verbal and written).
* Knowledge of the National Credit Act.
* MS Excel skills (at least at Intermediate level).

Short-listed candidates may be required to undertake a skills test.

**The total remuneration package offered includes benefits. The closing date for receipt of applications is 13 November 2022.**

**Please copy the following link into your browser to apply https://ukzn.ci.hr**